

HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY  
BOARD OF COMMISSIONERS  
MEETING MINUTES

Thursday, June 20, 2019

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I. Call to Order

The regular meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45 a.m., on Thursday, June 20, 2019, at Hillview Apartments, 830 Township Street, Sedro-Woolley, WA.

II. Roll Call

**Present:** Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Dona Cowan, Commissioner Kacy Johnson and Commissioner Lee Elliot

III. Public Comment

Resident Richard Hall gave public comment.

IV. Approval of Minutes

A. April 18, 2019 Board of Commissioners' Meeting Minutes

Minutes need date correction in the Call to Order, should be April 18, 2019.

Commissioner Dona Cowan moved for approval of the Minutes with revisions, seconded by Commissioner Kacy Johnson; the Board unanimously approved the Minutes from April 18, 2019.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report April 1, 2019 to May 31, 2019

Questions of Commissioners' were answered by Kimberly Sayavong, Senior Property Manager.

Commissioner Reta Stephenson moved for approval of the Voucher Report, seconded by Commissioner Dona Cowan; the board unanimously approved the Voucher Report for April 1, 2019 to May 31, 2019.

VI. Reports

A. Financial Report for April 2019

Windy Epps, Assistant Director of Finance, presented the details of the April 2019 Financial Report. She has added graphs to the report, but will make them larger and more legible in the future. Windy reported that the year to date operating revenues are 1.5% over budget and operating expenses are 12.1% under budget.

B. Housing Management Report for April/May 2019

Kimberly Sayavong, Senior Property Manager presented the report to the Commissioners'.

Kimberly introduced Judith Andino, Assistant Property Manager to the Board of Commissioners. She has been with KCHA for the last year as a Property Specialist and previously was at Skagit Housing Authority. They are planning on having a resident coffee hour and residents will have the opportunity to meet Judith.

Questions of Commissioners' were answered by Kimberly Sayavong.

VII. New Business

A. None.

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:45 a.m.

THE HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY



STEPHEN J. NORMAN  
Executive Director



RETA STEPHENSON, Vice-Chair  
Board of Commissioners